

LOS ANGELES COMMUNITY COLLEGE DISTRICT

STRATEGIC PLANNING COMMITTEE KICK-OFF MEETING

MINUTES

Tuesday, May 24, 2011 • 1:00 p.m.
Educational Services Center • Board Room
770 Wilshire Boulevard • Los Angeles, California 90017

Chancellor's Welcome

Chancellor LaVista indicated that the current strategic plan is one of the first documents that he became familiar with when he was a candidate for the position of Chancellor. He presented an overview regarding the mission and goals of the new strategic plan that is being developed.

Review of Vision and Timeline

Dr. Yasmin Delahoussaye distributed a packet of materials regarding strategic planning. She discussed the document entitled "Suggested Directions for the District Strategic Planning Committee" with respect to committee activities and dates.

There was discussion regarding the proposed dates for the activities. David Beaulieu requested that we make the following change:

The revised DSP:

Makes student **success and** completion the highest strategic priority for the District.

There was discussion regarding the possibility of utilizing the District Planning Committee to assist the Strategic Planning Committee in achieving its goals.

Dr. Delahoussaye indicated that the Committee would need to form subcommittees to work on this assignment. These subcommittees would meet separately from the Strategic Planning Committee.

Establish Meeting Calendar

Dr. Delahoussaye indicated that the Strategic Planning Committee meetings will be held every other month. The next meeting will be scheduled for July 2011. During these meetings, the Committee will conduct an assessment of its goals.

Status of Current Strategic Plan and Objectives

Mr. Maury Pearl indicated that the original District Strategic Plan was adopted in 2007. He distributed documents entitled "District Strategic Plan Summative Assessment Scorecard" and "LACCD District Strategic Plan, 2006-2011 – Final Assessment and Future Planning Recommendations." He indicated that the "Scorecard" document includes a list of 33 objectives and the amount of progress that has been achieved for each objective since 2005.

There was discussion regarding the progress that has been made with respect to the objectives.

Mr. Pearl indicated that a project is underway to develop a tracking system that will enable the District to track the outcomes.

Follow-up Accreditation Action Plans

Dr. Delahoussaye distributed a document entitled "Follow-up Accreditation Action Plans." She indicated that the Committee is responsible for the following follow-up action items:

- Follow-up Action Item #1: Review the District Budget Process
- Follow-up Action Item #2: Optimize District/College Administrative Operations
- Follow-up Action Item #3: Implement a District-wide Communications Initiative
- Follow-up Action Item #4: Streamline District-level Governance and Planning

There was discussion regarding the three follow-up action items, who owns them, and who will have ultimate responsibility for them. It was determined that the Executive Committee of the DBC would be responsible for Follow-up Action Item #1 and a portion on Follow-up Action Item #2. The Office of Educational Programs and Institutional Effectiveness will work on Follow-up Action Item #2 also, along with Follow-up Action Item #4. Follow-up Action Item #3 will be shared by District IT, the Office of Educational Programs and Institutional Effectiveness and the Chancellor to implement.

Evaluation of the Progress of the 2005-2011 Plan

Dr. Delahoussaye distributed a document entitled "District Strategic Plan Small Group Discussion." She divided the participants into two groups and requested that each group answer the following questions for each of the current goals in our Strategic Plan:

1. In 2011, does this goal and the objectives still make sense? If so, what objectives would your group recommend keeping?
2. What additional questions or outstanding issues needs to be addressed before a decision to keep this goal for our next five-year Strategic Plan can be made?

At the end of the activity, each group then reported out on the highlights of their discussion. Because many of the Strategic Plan Committee members did not attend the kick-off, it was decided that this discussion would be continued at a future meeting.